

**Report Number: QIP-ASR132710**

**Audit Date :** 31 May,2013  
**Expiry Date :** 30 May,2014

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

**Company Name :** Seabay International Freight Forwarding Ltd.  
 深圳市西岸国际货运有限公司  
**Showroom :** <http://seabay.en.made-in-china.com/>  
**Address :** Unit 3108-3113, Ciq Tower, South Wenjin Road, Shenzhen, Guangdong, China  
**Product :** Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Photos



**General Comments:**

Seabay International Freight Forwarding Ltd. is a trader with 65 employees; it was established in 2004, located in Unit 3108-3113, Ciq Tower, South Wenjin Road, Shenzhen, Guangdong, China. The offices occupy an area of 431.54 square meters. Seabay International Freight Forwarding Ltd. has its own brand "SEABAY LOGISTICS". The company has successful international logistics services experience in Europe, America and other districts all over the world.



Sign for and on behalf of  
 SGS-CSTC Standards Technical Services Co., Ltd.

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# SUPPLIER ASSESSMENT REPORT

|                 |  |
|-----------------|--|
| Audited Company | Seabay International Freight Forwarding Ltd.<br>深圳市西岸国际货运有限公司            |
| Audited Site:   | Unit 3108-3113, Ciq Tower, South Wenjin Road, Shenzhen, Guangdong, China |

|                         |  |               |  |
|-------------------------|--|---------------|--|
| Consigner of Assessment | <b>Made-in-China.com</b>   |               |  |
| Audit Type              | <input type="checkbox"/> Initial Audit<br><input checked="" type="checkbox"/> Re-audit |               |  |
| Valid Date              | From 31 May, 2013 to 30 May, 2014  | Verify Report | <a href="http://www.sgs.com">www.sgs.com</a>                                       |
| Auditor                 | Huazhong Zou   | Reviewed by   | Roger Wang   |

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## Part A: General Information

### Section 1: Company Overview

| 1.1 Legal Validity   |   |                     |  |
|--|---|---------------------|--|
| Does the company have a valid business license?  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others   | Registration Number | 440301103480401                                    |
| Year of established  | 04 Aug.,2004  | Valid Date          | 04 Aug.,2014                                       |
| Registered address   | Unit 3108-3113, Ciq Tower, South Wenjin Road, Shenzhen, Guangdong, China  |                     |  |
| Actual address   | Unit 3108-3113, Ciq Tower, South Wenjin Road, Shenzhen, Guangdong, China  |                     |  |
| Is the annual review done by local authority (Industrial & Commercial Bureau)?   | Annual review done in year 2013.  |                     |  |
| Registered capital   | RMB 5,000,000   |                     |  |
| Paid-in capital  | RMB 5,000,000   |                     |  |
| Name of legal representative   | Mr. Jinpeng Ma  |                     |  |
| Business scope   | The transportation by sea, land and air, the import and export of goods international transport agency business, including: sourcing, packing, warehouse and storage, container FCL, LCL consolidation, settlement for incidental expenses, customs declaration, quarantine, insurance, correlative domestic service and transportation consulting business; manage import and export business. |                     |  |
| 1.2 Basic Information  |   |                     |  |
| Contact person   | Mr. Mark Ma   | Email               | <a href="mailto:mark@seabay.cn">mark@seabay.cn</a> |
| Phone number   | 0086-755-8214 1292<br>0086-13808800768  | Fax number          | 0086-755-8214 1213                                 |
| URL/Web address  | <a href="http://www.seabay.cn">www.seabay.cn</a>  |                     |  |
| Company type   | <input type="checkbox"/> Manufacturer <input checked="" type="checkbox"/> Trading Company<br><input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation   |                     |  |
| Type of ownership  | <input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture<br><input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises   |                     |  |
| Subsidiary company   | N/A   |                     |  |
| Products manufactured / sold scope   | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight  |                     |  |
| 1.3 Company Building Information   |   |                     |  |
| According to:  |   |                     |  |
| <input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate<br><input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Observation Estimated on site |   |                     |  |
| The company area   | 431.54  | square meters       |  |
| The land occupies  |   | square meters.      |  |
| The offices occupy   | 431.54  | square meters.      |  |
| The workshops occupy   |   | square meters.      |  |

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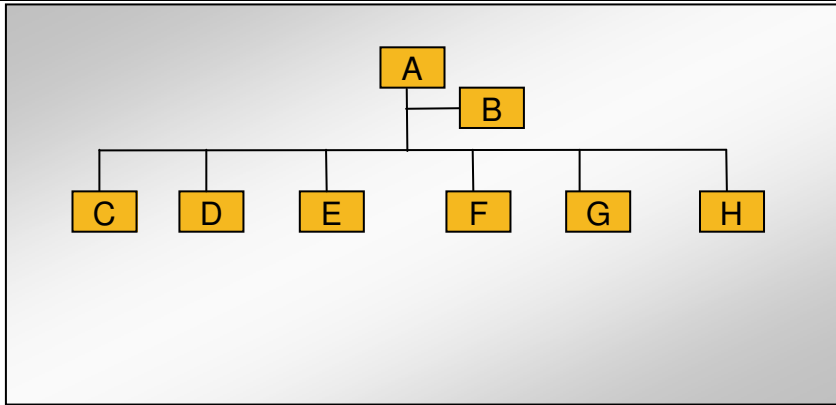
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**Section 2: Human Resources**

**2.1 Company Chart**



**2.2 Explanation of Code and Employee Details**

| Code                    | Department             | Number of employees |
|-------------------------|------------------------|---------------------|
| A                       | General manager        | 1                   |
| B                       | General manager office | 2                   |
| C                       | Admin. Dept.           | 2                   |
| D                       | Operation Dept.        | 11                  |
| E                       | Sales Dept.            | 39                  |
| F                       | Custom Clearance Dept. | 3                   |
| G                       | Financial Dept.        | 3                   |
| H                       | Document Dept.         | 4                   |
| <b>Number in total:</b> |                        | 65                  |

**2.3 Key Staff**

| Title           | Full name   | Education | Working experience for this trade / total experience |
|-----------------|-------------|-----------|--|
| General manager | Mr. Mark Ma | Bachelor  | 9 years / 19 years                                   |

Remark: Above information of key staff was based on interview with company representative.

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## Part B: Foreign Trade Capacity

### Section 1: Export Overall Situation

| 1.1 Export Overall Situation  |  |
|---|--|
| Does the company have a valid Import and Export license?              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| The import and export enterprise code.                                | 4403764980176  |
| The number of foreign trading staff with relevant trading experience. | <input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 26 staffs<br><input checked="" type="checkbox"/> 6-10 years 10 staff <input type="checkbox"/> over 10 years staff<br>Total 36 staffs                |
| The language freely used by foreign trade staff                       | <input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> others: Russian, Spanish   |
| Annual revenue of previous year                                       | The company doesn't agree to provide the relevant information due to business secret.  |
| Annual export revenue of previous year                                | The company doesn't agree to provide the relevant information due to business secret.  |
| Estimated export revenue for this year.                               | The company doesn't agree to provide the relevant information due to business secret.  |
| Overseas agent / branch   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  |
| Nearest port  | Shenzhen Port, Guangzhou Port, Hong Kong Port.   |
| Acceptable quotation terms  | <input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR  |
| Acceptable payment terms  | <input type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input checked="" type="checkbox"/> PayPal<br><input checked="" type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment |
| Average lead time (Peak Season)                                       | <input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months<br><input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time    |
| Average lead time (Off Season)  | <input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months<br><input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time    |

### Section 2: Export Business Capacity

| 2.1 Market Distribution (please list top three areas)              |  |             |
|--|--|-------------|
| Market   | Main Product   | Main client |
| <input checked="" type="checkbox"/> North America                  | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> South America                  | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> Europe                         | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> Southeast Asia/ Mideast        | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> Africa                         | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> East Asia (Japan/ South Korea) | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> Australia                      | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input checked="" type="checkbox"/> Domestic                       | Logistics, Sea Freight, Shipping, Freight Forwarder, Air Freight | N/A         |
| <input type="checkbox"/> Others                                    |  |             |

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### Section 3: Supplier Management

| 3.1 Supplier Management |  |   |
|-------------------------|--|---|
| Item                    | Content  | Observations /Comments  |
| 1                       | Does the company establish and implement an effective suppliers' assessment procedure? | <input checked="" type="checkbox"/> Have the written procedures and followed records<br><input type="checkbox"/> Have the written procedures but no records<br><input type="checkbox"/> Have relevant records without written procedure<br><input type="checkbox"/> No written procedures or followed records |
| 2                       | Does the company have an updated list of approved suppliers?                           | <input checked="" type="checkbox"/> The approved suppliers list was updated in <u>2013</u><br><input type="checkbox"/> Have the written suppliers without approved signature or date.<br><input type="checkbox"/> Provided some suppliers names<br><input type="checkbox"/> No approved suppliers list        |

### Section 4: After-sales Service Capacity

| 4.1 After-sales Service Capacity |  |  |
|----------------------------------|--|--|
| Item                             | Content  | Observations /Comments   |
| 1                                | Is there a procedure to conduct random product inspection after final packaging in place?  | <input type="checkbox"/> Have clear standards and written inspection records<br><input type="checkbox"/> No written standards but had inspection reports<br><input checked="" type="checkbox"/> Have the procedures but no inspection records<br><input type="checkbox"/> It's not necessary to carry out the inspection |
| 2                                | Is there a clear procedure for handling customer complaints?   | <input checked="" type="checkbox"/> Has the clear procedure and followed records<br><input type="checkbox"/> Has the procedure but no written records.<br><input type="checkbox"/> No written procedures or records.   |
| 3                                | Can the finished/package product be traced by lot identification to the appropriate raw materials test reports?  | <input type="checkbox"/> Have the procedures to trace the raw materials.<br><input type="checkbox"/> Can trace main materials<br><input checked="" type="checkbox"/> Can trace production date.<br><input type="checkbox"/> Can't trace products   |
| 4                                | Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)? | <input checked="" type="checkbox"/> Has the clear procedure and followed records<br><input type="checkbox"/> Has the procedure but no written records.<br><input type="checkbox"/> No written procedures or records.   |

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**Section 2: Photos of Company**

**2.1 Photos of Company and Product Sample**

|   |   |
|---|---|
| <p><b>Description: Company Name</b></p> | <p><b>Description: General Manager Office</b></p> |
|   |   |
| <p><b>Description: Office</b></p>       | <p><b>Description: Office</b></p>                 |
|   |   |

-- End of the Report --

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